

Ski Swap Student Volunteer Descriptions - 2024

Here is an example of some of the student volunteer jobs available. Some positions will be customer facing and others will not be.

We are looking for students with a great personality and enjoy working with people for the customer facing positions. We have many set-up and tear-down positions that will not require any customer interactions. Sign-up for a position that match what you would be most successful at doing.

| Volunteer Job | Job Description |
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| Arrange Inventory - note different stages of swap (Friday night) | Set up ski/snowboard gear by type & size. **Will require lifting, work gloves recommended** |
| Arrange Inventory - Check-out (Sunday) | Consolidate remaining gear for pickup **gloves recommended** |
| Cashiers | Scan gear, create invoices, take credit, cash or check. Customer facing position requiring friendly personality. |
| Check In - Individuals | Help people check-in their gear & properly attach price tags to gear. Boots need to be tied together, skis will need to be taped. Ski & snowboard experience is helpful. |
| Check Out Individuals | Help customers find their unsold gear, scan gear being picked up, scan and move remaining gear. |
| Check In/Out Shops | Help shops carry gear in/out of trucks/gyms. **Heavy lifting, gloves recommended** |
| Customer Entry Queue | Manage customer (scheduled & unscheduled) entry queues. Note: Buying customers are requested to schedule an entry time via a SignupGenius form to spread out entry. May involve being outside and helping with parking. |
| Customer Help Desk | 1) Check-in: Check tagging quality, re-attach tags as required. 2) Sale: Find and re-attach lost tags to gear and respond to customer issues. 3) Check-out: Help customers find and check-out unsold items. Previous SWAP and snow sport experience is helpful |
| Gear Valet Service | Assist Sellers and Buyers carry gear in/out of the swap to/from their vehicles. |
| Move Supplies From Storage to Gyms | Move Swap Supplies from the Storage Container by the baseball fields into the gyms. |
| Prepare inventory tags for used gear | Attach labels to tags, sort and organize. Wednesday after school. |
| Sales Assist - Gear & Clothing | Help our customers 1) find gear, 2) carry/manage gear, 3) find shop professionals for technical decisions, 4) Help with sizing decisions in poles, helmets, etc. Ski/Snowboard experience would be helpful. Must be comfortable talking to customers, require strong interpersonal skills. |
| Security | Secure the swap facility and inventory - monitor entry and exit points and check customer receipts |
| Set-up / Take-down Swap Racks, etc. | 1) Move metal racks, wood and swap supplies to/from storage. **Heavy lifting, gloves recommended** 2) Setup/Take down floor covering, racks and tables, chairs. **Use power tools** |
| Volunteer Food Service | Arrange and serve food and beverages, keep eating area clean |